KAZAKH-AMERICAN FREE UNIVERSITY

GUIDEBOOK

Academic year 2025-2026

Ust-Kamenogorsk
2025

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The Kazakh-American Free University Guidebook contains a general description of the university, enrolment rules, requirements and procedures for academic programs and training, characteristics of the university programs, the structure of the university and student services.

For a wide range of readers.

For the general reader.

Kazakh-American Free University Guidebook (academic year 2025-2026). Guidebook. – Ust-Kamenogorsk, 2025.

Reference Edition

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GENERAL DESCRIPTION

Contact details

"Kazakh-American Free University" LLP (hereinafter - KAFU) is located at 76 Gorky Street, Ust-Kamenogorsk, 070004; telephone numbers 8(7232) 50-50-20, 50-50-15; email address: kafu_ukg@mail.ru, bank details:

BIN 000540002589, account "KZ07998LTB0000861663" in JSC "First Heartland Jusan Bank", BIC "TSESKZKA", Kbe 17.

University mission

Training leaders of the 21st century for the benefit of sovereign Kazakhstan.

University goals

- Ensuring high-quality training of competitive personnel;
- Organization of effective management and development of human resources;
- Modernization of the scientific and innovation process;
- Systematic development of international activities;
- Development of professional, creative and leadership competencies of students;
- Development of the resource potential of the university and ensuring a stable financial and economic state;
- Development of the pre-university sector.

The philosophy and policy of the university management are based on constant analysis of the educational process in order to improve the education quality system. Top management ensures that all participants in the educational process are aware of the need for continuous improvement, creates a system of obligations of heads of structural units in relation to continuous improvement, and also organizes the work of teams to implement projects, promotes the transfer of knowledge and the development of documentation.

Competitive advantages

The competitive advantages of KAFU as a university of international partnership are due to the introduction of the following innovations:

- intensive study of English from native speakers and their participation in educational, scientific, research and professional activities;
- intensive study of computer technologies;

- participation of foreign teachers in the educational process;
- practice in the USA;
- summer cultural and linguistic program with the participation of foreign students;
- issuance, along with the Kazakh one, of an American bachelor's and master's diploma;
- participation of students in international grant programs;
- international accreditation of economic specialties;
- national institutional and specialized accreditation;
- internal quality assurance system;
- implementation of international academic programs (MBA for executives, International Leadership program);
- online learning programs at US universities;
- "City University" status.

One of the priorities of the university's educational programs is professional practice in the United States for the American program students. The internship is organized with the support of the main foreign partner of the university - the Co-Serve International organization (USA). The internship is financed through grants from the university and Co-Serve International. Within a month, students have the opportunity to have their internship in 2-3 companies. The internship places are such well-known companies as LEXUS, INTEL, NIKE, etc., banks, financial and law firms, small businesses. The internship takes place in the cities of Portland, Chicago, Seattle, Advanceville. Austin, Hartford, Washington.

University graduates successfully work abroad (USA, UK, Australia, France, Spain, Bulgaria, South Korea, Russia, Switzerland, Germany, Greece, China, etc.) and in Kazakhstan (national companies Air Astana, Kazmunay-gas". "Kazakhtelecom", Office of the President of the Republic of Kazakhstan, Government of the Republic of Kazakhstan, Ministry of Foreign Affairs of the Republic of Kazakhstan, Ministry of Finance of the Republic of Kazakhstan, Delloite & Touche, AES Corp.. Procter & Gamble, Tengiz Chevroil. Kazzinc LLP, banks, UMP JSC, UK TMK JSC, National Bank and second-tier banks, etc.).

University History

East Kazakhstan, as one of the largest industrial regions of the country, in the conditions of the Republic's transition to a market economy, was one of the first to adopt an investment policy. Predicting the need for new modern forms of education in the field of business, East Kazakhstan State University at this time took the initiative to create an International Higher College of Economics and Humanities within its structure. It was during this period that EKSU successfully collaborated with the international humanitarian organization InterVarsity (USA), which was interested in international exchange and achieving mutual understanding between representatives of different countries. The first joint act of cooperation between the Kazakh and American sides was a cultural and linguistic program for students. Already in the summer of 1993, EKSU hosted a delegation of 12 US students and teachers, representing the InterVarsity organization; At the same time, the first group of students was sent to the USA.

The successful implementation of the first agreement with the American party was the ground for a petition to the Ministry of Education of the Republic of Kazakhstan and the President of the country to open the International Higher College of Economics and Humanities within the structure of the East Kazakhstan State University in the status of a full-fledged independent university.

The process of studying in college included knowledge of the principles of economics and management and the English language. This was supposed to ensure the competitiveness of graduates in the labor market and significantly increase the efficiency of their future professional activities. The curriculum provided for another important aspect: in parallel with the requirements of the state education standard of the Republic of Kazakhstan, the program included academic disciplines of American universities, professional practice of senior students in companies, banks, corporations and stock exchanges in the United States, issuing two diplomas at the same time: Kazakh and American.

Based on the officially issued permission of the Ministry of Education of the Republic of Kazakhstan dated May 16, 1994, at the opening of the International Higher College of Economics and Humanities, an "Agreement on cooperation between EKSU and InterVarsity" was concluded in the training of specialists receiving an internationally recognized academic degree. Bachelor's degree in economics, business, law and humanities. The agreement provided for the obligations of both parties. From InterVarsity: participation of US professors and teachers in the educational process, provision of educational materials, unification of curriculum. From East Kazakhstan State University: provision of classrooms, office, office

equipment, provision of educational process with qualified domestic teachers and specialists, solution of economic and legal problems of the college, visa support and provision of housing for foreign teachers and specialists.

Further, other American partners joined InterVarsity: the best private colleges in the USA - Wheaton College, Kelvin College, where students from the CIS countries were already studying, Madison State Technical College (Wisconson), Arizona State University Phoenix, University of Texas.

In July 1994, the International Higher College of Economics, Law and Humanities was officially opened and registered as a structural element of the East Kazakhstan State University. In 2000, on the basis of the International Higher College of Economics, Law and Humanities, the Kazakh-American Free University was created as an independent university. The opening ceremony was personally attended by the President of the Republic of Kazakhstan, Nursultan Nazarbayev, who became the first "Honorary Professor" of KAFU and awarded diplomas to its first graduates in 1999.

General information

University ownership form – private.

The University carries out educational activities in accordance with license series KZ17LAM00001542 (without term limitation), issued by the Ministry of Education and Science of the Republic of Kazakhstan dated April 9, 2025 for 25 educational programs of bachelor's, 12 master's and 2 doctoral programs:

No.	Code	Educational _ program
1.	6B01301	Pedagogy and Methodology of Primary Education
2.	6B01401	Physical Education and Sports
3.	6B01402	Physical Education and Sports (IP)
4.	6B01701	Kazakh Language and Literature
5.	6B01702	Russian Language and Literature
6.	6B01703	Foreign Language: Two Foreign Languages (English)
7.	6B02301	Translation Studies
8.	6B03101	International Relations
9.	6B03102	Psychology

10.	6B03201	Journalism
11.	6B03202	Archives and Library Services
12.	6B04101	Economics
13.	6B04102	Management
14.	6B04103	Accounting and Audit
15.	6B04104	Finance
16.	6B04108	Marketing and PR Management
17.	6B04201	Jurisprudence
18.	6B04204	Law and Customs Affairs
19.	6B04205	Law and Law Enforcement
20.	6B06101	Information Systems
21.	6B11101	Tourism
22.	6B11102	Catering and Hospitality Industry
23.	7M01702	Foreign Language: Two Foreign Languages
24.	7M01704	Kazakh Language and Literature
25.	7M01706	Russian Language and Literature
26.	7M02301/02	Translation Studies
27.	7M03102	International Relations
28.	7M03104	Psychology
29.	7M04101/02	Management
30.	7M04103/04	Finance
31.	7M04105	IT Management
32.	7M04201/02	Jurisprudence
33.	7M06102	Information Systems
34.	8D 04101	Management
35.	8D 04201	Jurisprudence

In 2002, 2007 and 2012, the university successfully passed state certification by the Ministry of Education and Science of the Republic of Kazakhstan for the compliance with the legislation of the Republic of Kazakhstan in education and licensing rules and compliance with the quality of training of specialists.

In 2006, KAFU successfully passed certification of its quality management system for compliance with the ISO 9001:2008 standard (audit company NQA, UK).

In 2010, KAFU received the international accreditation from the ACBSP organization (Association of Collegiate Business Schools and Programs, USA) for educational programs 5B050600 “Economics”; 5B050700 “Management”; 5B050900 “Finance”; 5B090200 “Tourism”; 5B051000 “State and Local Governance”; 5B070300 “Information

systems". The Kazakh-American Free University has been accredited for a period of 10 years, and the MBA program for managers of the Center for Career and Personality Development of KAFU has also been accredited. The accreditation status is confirmed by an international certificate, which was presented to the official delegation of KAFU at the annual international ACBSP conference on June 26, 2011 in Indianapolis, Indiana. In February 2018, three new economic specialties of KAFU were included in the list of accredited ones by the international accreditation agency ACBSP: 5B050800 – "Accounting and Audit"; 6M050900 – "Finance"; 6M070300 – "Information Systems".

In 2017, the university passed specialized accreditation of educational programs 5B030100 "Jurisprudence", 6M030100 "Jurisprudence", 5B020200 "International Relations".

In 2019, the university passed international institutional accreditation and specialized accreditation of educational programs 6B01703, 5B011900, 7M01701/02 "Foreign Language: Two Foreign Languages", 6B02301, 5B020700 "Translation Studies", 6B01401 "Physical culture and sports", 6B01701 "Kazakh Language and Literature", 6B03102 "Psychology" in IQAA.

In 2021, the university passed international specialized accreditation of educational programs 6B01301 "Pedagogics and Methodology of Primary Education", 6B01702 "Russian Language and Literature", 6B03201 "Journalism", 7M02301/7M02302 "Translation Studies" in IQAA.

In 2021, the Kazakh-American Free University was re-accredited by the international accreditation agency ACBSP for a period of 10 years for undergraduate, graduate and PhD programs 6B04102 "Management", 6B04103 "Accounting and Auditing", 6B04104 "Finance", 6B04101 "Economics", 6B04105 "State and local governance", 6B11101 "Tourism", 6B06101 "Information systems" 7M04101/7M04102 "Management", 7M04103/7M04104 "Finance", 7M06101/7M06102 "Information systems", 8D04101 "Management"

In 2022, the university passed the next international specialized accreditation of educational programs 6B04201 "Jurisprudence", 6B03101 "International Relations", 7M04201/7M04202 "Jurisprudence" at the Institute for Accreditation, Certification and Quality Assurance (ACQUIN) (Germany).

In 2023, the university passed international specialized accreditation of educational programs 7M01704 "Kazakh Language and Literature", 7M01706 "Russian Language and Literature", 7M03104 "Psychology".

In 2023 the international specialized accreditation of the educational program 7M04105 IT Management in the Agency for Accreditation of

Educational Programs in Engineering, Informatics, Natural Sciences and Mathematics (ASIIIVeV) for 5 years was passed.

In 2024, the university successfully underwent international specialized accreditation for the educational programs 6B01703 Foreign Language: Two Foreign Languages (English), 6B02301 Translation Studies, and 7M01701/2 Foreign Language: Two Foreign Languages.

In 2025, the university successfully underwent international specialized accreditation for the educational programs 6B01401 Physical Culture and Sports, 6B01402 Physical Culture and Sports (IP), 6B01701 Kazakh Language and Literature, and 6B03102 Psychology.

In 2024 the university passed the international institutional accreditation for 5 years.

The student population is more than 3500 people.

The university has six academic buildings; representative offices in the USA (Portland, Oregon and Miami, Florida) and a representative office in Afghanistan; modern library collection, including in English; educational and scientific laboratories, specialized rooms, a sports complex, a gym, a comfortable hotel, a dormitory, a medical office, a student cafe, a research and production complex and transport.

The educational buildings contain classrooms and offices equipped with modern computer equipment, electronic teaching aids, and software. The equipment provides the necessary level of the educational process.

The Kazakh-American Free University was founded and continues to develop today as a university of international partnership. Over the years of its existence, KAFU has established partnerships with more than a hundred universities, companies, government organizations and institutions and foundations of Kazakhstan, as well as near and far abroad.

University administration, centers and departments

A administration	
KAFU President	Mambetkaziyev Yerezhep Alkhairovich Academician of NAS RK
KAFU Rector	Mambetkaziyev Aidar Yerezhepovich
First Vice-president	Baikenov Zhassulan Yerbolovich
Vice President for International Programs and Cooperation	Ballast Dan Jerome
Vice-Rector for General	Khassenov Sayakhat Sattarovich

Affairs	
Vice-rector for Research and Development of Postgraduate Education	Gavrilova Yuliya Alexandrovna
Vice-rector for academic affairs and informational support	Sarsembayeva Gulnar Zheksembayevna
Director of Operations	Shurayev Mahmet Gamitovich
Director for Administrative and Economic Affairs	Panov Igor Nikolayevich
Director of MC CEF	Nabiyev Yersain Akhmetvaliyevich
Director of KAFU Higher College	Kikina Marina Ivanovna
Human Resources Department	
Department Head _	Umitchinova Botagoz Aspandiyarovna
Financial and economic department	
Chief Accountant	Besseda Lyubov Alexandrovna
Marketing and Reception Department	
Department Head _	Berdibekov Azamat Berdibekovich
Department of Academic Policy	
Department Director	Mukazhanova Arai Meirambaevna
Department of International Cooperation	
Department Director	Abilov Serik Merzoyanovich
Research Department	
Department Head _	Mambetkaziyeva Raushan Assankhanovna
Center for Commercialization of Scientific Research Results	
Center Director	Nepshina Victoriya Nikolayevna
Technical support department	
Department Head _	Haukka Konstantin Nikolayevich
Student Service Center	
Center Director	Vasilenko Olga Borissovna
Center for Institutional Research	
Center Director	Fyodorova Irina Alekseyevna
Student Development Center	
Center Director	Urazova Natalya Pavlovna
Center for Career and Personality Development	
Center Director	Astafyeva Alexandra Gennadyevna
Center for Information Support and Digital Educational Technologies	

Center Director	Trofimova Yuliya Vladimirovna
Faculty of Business, Law and Pedagogy	
Dean	Menzyuk Galina Anatolyevna
Dean's office (methodologists)	Rodionova Anna Vladimirovna Satchanova Yana Andreyevna
Faculty of Shortened Educational Programs	
Dean	Shefer Nadezhda Mikhailovna
Dean's office (methodologists)	Sadibekova Meruert Abilkhassimovna Tagayeva Nazira Altaykyzy
Department of Business	
Head of the department	Bordiyanu Ilona Vladimirovna
Department of Pedagogy and Psychology	
Head of the department	Nurlanova Assem Nurlanovna
Department of Law and International Relations	
Head of the department	Alembayev Kairat Oralkanovich
Department of Foreign Languages	
Head of the department	Novitskaya Yuliya Vassilyevna

University centers

Center for Career and Personality Development

The Kazakh-American Free University, in partnership with the AES Corporation and the Eurasia Foundation of Central Asia, resulted in establishing a Center for Career and Personality Development, the purpose of which is to provide high-quality international training for senior and middle managers.

The Center's training program includes trainings - seminars covering a wide range of current areas in business and management, such as leadership and leadership skills development, financial management, project management, stress and time management and many other areas. On average, the training course lasts from three to five full days.

The Center also conducts multi-level business English courses, allowing participants not only to acquire the necessary skills in spoken English, but also to gain knowledge in the field of business terminology, business correspondence and negotiations in English.

Training at the Center is conducted by highly qualified instructors who have practical knowledge and many years of experience in coaching and consulting work with large Kazakhstani and international companies. They annually visit the best business schools in the USA and Kazakhstan and introduce the latest developments in the field of management into the Center's program.

The Center has developed and is successfully implementing the MBA for Executives program, which meets market requirements and new trends in the field of professional education.

Center for Institutional Research

International quality standards require a focus on the needs and interests of consumers of the educational process (students) and other target groups of stakeholders (faculty, partners, graduates, employers, etc.), which required the creation of a comprehensive system of institutional research at the university, focused on maximum transparency, as well as compliance with Western standards of such research within an independent structural unit - the Center for Institutional Research (CIR).

CIR takes part in the processes of strategic forecasting of indicators and directions of the university's activities (recruitment of applicants, employment of graduates, advanced training of teachers, etc.), as well as in the process of assessing the effectiveness of the implementation of the main directions and activities provided for by the strategic and current work plans of the university.

The system for organizing the activities of the CIR and the subsequent implementation of the obtained monitoring results is a complex cyclical multi-level process of questioning, analysis, development of corrective and preventive measures and their implementation with subsequent assessment of effectiveness. As part of institutional research, any categories of participants in the educational process and departments can be surveyed,

The system of surveys carried out by the Center is a series of clearly structured, organized studies, ascertainment and collection of statistical data, the results of which make it possible to highlight the dynamics of changes in the degree of satisfaction of consumers of the university's educational services.

Based on the data obtained, CIR identifies and eliminates the causes of various kinds of difficulties in the educational process, including the following activities:

- Corrective, developmental, preventive work with psychological problems of subjects of social relations;
- Individual and group counseling;
- Training work;
- Psychological education and increasing the socio-psychological competence of teachers.

Center for Commercialization of Scientific Research Results

Objectives of the commercialization center:

1. Commercialization of completed scientific developments and implementation of research results in the educational process of the university;
2. Providing the university with additional extra-budgetary funding through the commercialization of its development and services;
3. Assisting KAFU inventors in the commercialization of their innovations for the benefit of society, ensuring quick and unhindered transfer of intellectual property created at the university, support for all stages of commercialization, university technologies and the development of start-ups;
4. Commercialization of completed scientific developments and implementation of research results into production, commercialization of consulting services of university employees provided to enterprises and farms of various forms of ownership, agro-industrial complex of Kazakhstan;
5. Commercialization of the results of scientific and scientific-technical activities of scientists and coordination of scientific research of teachers, doctoral students, undergraduates and university students aimed at obtaining new knowledge about the laws of development of nature, society, man and contributing to the technological, economic, social and cultural development of Kazakhstan as a whole and East Kazakhstan region;
6. Organization of effective management of the commercialization process for universities and scientific institutes in accordance with regional location and industry focus.

ADMISSION RULES

The University Admissions Commission in its work is guided by the "Model Rules for Admission to Higher Educational Institutions of the Republic of Kazakhstan" and "Rules for Admission to KAFU". KAFU accepts citizens of the Republic of Kazakhstan, foreign citizens and stateless persons with secondary general, technical and vocational and higher education.

The applicant submits to the KAFU admissions commission the following documents:

For applicants (Bachelor's degree)

After graduating from high school:

1. standard application;
2. certificate with transcript (original), copy;
3. certificate (original);
4. six photographs measuring 3 x 4;
5. medical certificate in form 075-U;
6. vaccination card (copy);
7. registration certificate (copy);
8. a copy of an identity document/if necessary - a copy of a certificate of change of name;
9. binder, envelope.

Note: foreign certificates must be nostrified.

After graduating from college and university:

1. standard application;
2. diploma with attachment (original), copy;
3. six photographs measuring 3 x 4;
4. medical certificate in form 075-U;
5. a copy of an identity document / if necessary - a copy of a certificate of change of name;
6. a copy of the employment record book, certified from the place of work or a certificate;
7. binder, envelope.

Note: foreign diplomas must be nostrified.

For applicants (Master's degree)

1. standard application;
2. diploma with transcript (original), copy;
3. four photographs size 3 x 4;
4. 075-U medical certificate;
5. a copy of an identity document / if necessary - a copy of a certificate of change of name;
6. certificate confirming knowledge of a foreign language:

- English language:

IELTS Academic (International English Language Testing System Academic), threshold point – no less than 6.0;

TOEFL IBT (Test of English as a Foreign Language Internet-based test), threshold point – no less than 60;

TOEFL PBT (Test of English as a Foreign Language Paper-based test), threshold point – no less than 498;

- German language:

Deutsche Sprachpruefung fuer den Hochschulzugang (DSH, Niveau C1/level C1), TestDaF-Prufung (NiveauC1/level C1);

- French language:

TFI (Test de Français International ™) – not below than level B1 for reading and listening sections. DELF (Diplome d'Etudes en Langue fran za aise) – level B2, DALF (Diplome Approfondi de Langue fran za aise) – level C1, TCF (Test de connaissance du fran za ais) – not less than 50 points (in case availability);

7. Employment record book (for persons with work experience);
8. list of scientific and scientific-methodological works (if available).
9. Folder, envelope

- **Note:** foreign diplomas must be nostrified.

For applicants (Doctoral studies)

1. Standard application;
2. diplomas (original);
3. identification documents, if necessary - a copy of the certificate of change of name;
4. electronic certificate confirming knowledge of a foreign language (English, German, French) according to the International English Language Tests System (IELTS, threshold score - no less than 5.5), IELTS INDICATOR (IELTS Indicator) threshold score - no less than 5.5. Test of English as a Foreign Language Institutional Testing Programm (TOEFL ITP (TOEFL ITIP) threshold score - at least 460 points, Test of English as a Foreign Language Institutional Testing Programm Internet- based Test (TOEFL IBT) threshold score – at least 46, Test of English as a Foreign Language Paper- based testing (TOEFL PBT) threshold score – at least 453, Deutsche Sprachpruefung fuer den Hochschulzugang (DSH, Niveau B2/level B2), TestDaF-Prufung (Niveau B2/level B2), Test de Français International™ (TFI – not lower than B2 level in reading and listening sections), Diplom ed'Etudesen Langue française (DELF, level B2), Diplome Approfondi de Langue française (DALF, level B2), Test de connaissance du francais (TCF – at least 50 points);
5. 075/u medical certificate;
6. 4 photographs 3x4;

7. personal personnel record sheet or other document confirming work experience, certified by the personnel service at the place of work;

8. list of scientific and scientific-methodological works (scientific publications, research plan, essays and other documents) for the last 3 calendar years.

- **Note:** foreign diplomas must be nostrified.

PAYMENT FOR TRAINING

The cost of full-time education is set at an amount not lower than the size of the state educational order for the relevant educational program.

Training agreements are concluded with students, which stipulate the terms and conditions of payment for training. Payment for tuition is made through branches of second-tier banks, as well as through the university cash desk with the issuance of a fiscal receipt.

At the request of the student, one-time, semester or monthly payment is provided. The payment deadlines are the same: before the start of the next semester.

In case of expulsion or transfer to another university, the student must open a personal account to which the university accounting department issues a refund.

There is no separate payment for the use of library resources and for subscriptions to popular science periodicals and newspapers; all students have access to sources of funds on paper and electronic media and to the "Law" database. The university has organized a centralized connection to the Internet based on a high-speed (256 Mbit/s) ISDN connection and provided unlimited free access.

UNIVERSITY GRANTS

KAFU provides its students with a unique financial support program that has no analogues in Kazakhstan.

The following types of grants are provided on a competitive basis:

1. State educational grants.
2. Grants of akims (districts, cities);
2. Grants from the Co Serve International Foundation (USA).
5. Grant from the President of KAFU.
6. Grants provided by foundations, companies and individuals.
7. Personal discounts and benefits on tuition fees.

General requirements for receiving financial support:

1) Be a university student.

2) Have a high academic achievement score.
3) Have a high percentage of class attendance.
4) Sustain personal development, improve skills and knowledge.
5) Take an active part in the life of the university.
6) Meet additional requirements of the university or sponsors.
7) Timely and correctly complete the documents necessary to receive financial support.

Government grants

These grants provide 100% tuition payment for the entire period of study at the expense of the State Budget.

State grants from the local budget

These grants provide 100% tuition payment for the entire period of study at the expense of the local budget.

"Co-Serve International" Grants

The non-governmental educational organization "Co-Serve International" (Portland, Oregon, USA) provides grants to KASU students for internships at companies and firms in the USA, as part of the Summer Leadership Academy internship program. Co-Serve International also organizes professional internships for university faculty and staff in the USA.

Grant from the President of KAFU

The KAFU President's Grant is a discount on tuition fees ranging from 10% to 100% for students who have a high level of academic performance and take an active position in the life of the university. Reason for grant: presentation by the dean of the faculty.

Grants provided by foundations and companies

Students can receive or independently find sponsorship from companies interested in their training and further employment. In the case of targeted training of a specialist commissioned by a domestic or foreign firm, company, or enterprise, the training in the form of a grant is paid for by the customer. These are also grants provided by American foundations, companies and individuals to transfer the highest achieving students from the Kazakh program to the American program.

Discounts and benefits for tuition fees

Students who pay the annual tuition fee in full before September 1 are

entitled to a 5% discount.

REQUIREMENTS AND PROCEDURES FOR ACADEMIC PROGRAMS AND TRAINING

The university carries out educational activities according to a three-stage “model” of training “bachelor’s – master’s – doctoral (PhD)” based on credit education technology.

Training in educational programs is carried out in accordance with modular educational programs and working curricula, which in their content and scope correspond to the State Educational Standards of the Republic of Kazakhstan.

The departments provide teaching blocks of general education, basic, major disciplines, research activities of teachers and students, professional internships, supervision of coursework and diploma works.

The educational process at the university is organized on the basis of regulatory documents of the Ministry of Education and Science of the Republic of Kazakhstan and internal regulatory and educational documents approved by the Academic Council of the university and is fixed in the academic calendar for the current academic year.

ETIQUETTE

Students studying at the university undertake the obligation to be prepared in professional, general educational, cultural, moral and ethical terms to fulfill the mission of the university. Each of them realizes that the fundamental ones are:

- responsible attitude towards learning;
- the desire to obtain a quality education, the acquisition of skills, abilities, and qualities necessary for professional activities;
- mastery of the spiritual, cultural heritage of our ancestors;
- being a devoted citizen of the country, on whom it can rely and be confident in true patriotic feelings;
- protect and strengthen one’s health, realizing that the health of subsequent generations, power, wealth and prosperity of the Republic of Kazakhstan depends on the physical and spiritual state of everyone’s health.

RIGHTS AND OBLIGATIONS

The student has the right to:

1) transfer from one form of education to another, from one educational organization to another, from one educational program to another, as well as transfer from a paid form of education to training under a state educational order in the manner prescribed by the Rules of Transfer and Re-admission,

based on the order of the university President;

2) advance payment for the entire period of study;

3) staged payment for training, while the amount of payment can be changed, but not more than once a year by agreement of the parties in the event of an increase in labor costs and the inflation index;

4) receiving additional educational services outside the state standard for additional payment;

5) free access and use of educational, educational and methodological literature in the library and reading rooms;

6) participation in student government bodies;

7) training according to individual curricula and accelerated programs as decided by the university;

8) re-admission to the university in the manner established by the Rules of Transfer and Re-admission.

The student is obliged to:

1) acquire knowledge, skills and practical skills in full of state compulsory education standards, attend lectures and practical classes.

2) inform the Student Service Center (SSC) about changes in marital status, last name and contact information (place of residence, telephone number, email, etc.);

4) when undergoing outpatient or inpatient treatment, notify the university and then submit supporting documents;

5) observe and execute the orders and instructions of the university president, the University Charter, Internal Regulations;

6) treat the university property with care and use it rationally, participate in the creation of normal conditions for studying and living in the hostel (if provided);

6) comply with the rules of military registration;

7) treat teachers, staff and students of the university with respect and correctness.

ACADEMIC HONESTY

KAFU's academic integrity rules do not allow:

- cheating, using cheat sheets and other illegal methods of obtaining information in order to help oneself or someone else when performing academic work, during midterm or final assessment;

- plagiarism, i.e., stealing or passing off someone else's ideas or conclusions as one's own, presenting the relevant work as the result of one's own thoughts and ideas;

- any other forms of inappropriate behavior.

The main provisions of academic integrity are set out in the KAFU Code of Academic Integrity and in the KAFU Academic Policy.

ATTENDANCE

The general attendance requirements established by KAFU provide for mandatory attendance at all classes indicated in the schedule for full-time students. The Dean's Office carries out daily monitoring of student attendance in academic groups. At the same time, the teacher for each individual discipline can establish specific attendance requirements, which are specified in the syllabus in the "Course Policy" section.

Valid reasons for missing classes may include medical conditions confirmed by a certificate from the student clinic, going on a business trip abroad, participating in sports and other events at the national level with the consent of the university administration, as well as force majeure circumstances.

ACCESS TO STUDENT PERSONAL INFORMATION

In the automated information system "Platonus", an educational card for each student is generated, where the following information is stored:

1. Personal information about the student (last name, first name, patronymic; year and month of birth; place of birth; nationality; IIN; marital status, what educational institution and when he graduated, etc.).
2. Contact information (mailing address, home phone number, mobile phone number, email address).
3. Information about the student advancement (dates and numbers of orders for enrollment, transfer, expulsion).
4. Information on the implementation of the individual curriculum for courses.
5. Information about the final certification.

Access to this information is free for official purposes.

REGISTRATION

Registration of students to study elective disciplines is organized by the office registrar service. At the same time, advisors and employees of the dean's office are involved to carry out organizational, methodological and consulting work.

The determination of elective disciplines is carried out under the guidance of the advisor. The advisor offers alternatives to each discipline from the catalog of disciplines and advises in determining the sequence of studying disciplines.

Also, teachers of the disciplines they read present their courses to students so that they can make the right choice. After consultation and presentations, the student enrolls in the selected disciplines.

The registration procedure for elective disciplines applies to deans, the office registrar, faculty advisers and students.

Registration of 1st year students is carried out before the start of the first semester. For this category of students, the basis for access to registration is an order for enrollment as a university student. Registration for elective disciplines of senior courses (2-5 years) is carried out until the end of May of the current academic year.

If the number of students enrolled in the selected discipline is less than the minimum established, the discipline is not opened and is not included in the working curriculum, which is announced on the information stand and on the pages of the faculty in the educational portal (website) of the university. Students enrolled in this discipline must submit an application for changes in individual curricula by August 25. The university itself sets the minimum number of students required to study the discipline, and for each teacher - the maximum number of students in the academic stream (group).

The student is required to comply with the established deadlines for registering for elective disciplines and making changes to the IEP.

The student must enroll in at least a specified number of credits per academic year to complete the educational program.

Registration for elective disciplines in electronic form is carried out in the Platonus AIS.

PERFORMANCE

Forms of monitoring students' educational achievements

- *ongoing and milestone assessment* (survey in class, testing on topics of the academic discipline, tests, defense of laboratory work, term papers, colloquiums, etc.). Milestone assessment is carried out on the 7th and 15th weeks for each discipline studied in a given academic period. The assessment of mastering the discipline is calculated using the formula:

MA = OA * 0.6 + T * 0.4;

where MA – Milestone assessment;

OA – ongoing assessment (consists of different types of work done by students during this period);

T – test work for the past period (the form of administration is established by the teacher). When calculating the final grade for the entire course of study of the discipline, MAA milestone average is taken into account. MAA= (MA1+MA2)/2. All types of ongoing and milestone assessments of students' knowledge are carried out by a teacher (instructor). This assessment constitutes no more than 60% of the final assessment of

knowledge in the academic discipline. Interim assessment of students constitutes at least 40% of the final assessment of knowledge in a given academic discipline.

- *intermediate assessment/final assessment* (testing in sections of the academic discipline, exam, defense of internship reports),
- *final assessment* (defense of a thesis (project), master's or doctoral dissertation).

Organization of quality control of students' knowledge at KAFU is carried out by the registrar office.

ASSESSMENT OF ACADEMIC ACHIEVEMENTS

The academic achievements (knowledge, abilities, skills and competencies) of students are assessed according to *a hundred-point letter system* (positive grades, in descending order, from A to D, "unsatisfactory" - FX, F), corresponding to grades of a four-point system.

Letter grade	*Points*	*Percentage %*	*Traditional assessment*
A	4.00	95-100	Excellent
A-	3.67	90-94	
B+	3.33	85-89	Good
IN	3.00	80-84	
IN-	2.67	75-79	
C+	2.33	70-74	
C	2.00	65-69	Satisfactorily
C-	1.67	60-64	
D+	1.33	55-59	
D	1.00	50-54	
FX	0.5	25-49	Unsatisfactory
F	0	0- 24	

The credit education system is cumulative, which means an increasing accounting of previously acquired credits. Credit is a unified unit of measurement of academic work. One credit is equal to one academic hour of classroom work by a student per week during the academic period (semester). Each academic hour of classroom work is accompanied by two hours of independent work by the student. One academic hour is equal to 50 minutes.

The received positive assessment on the final control of the student's educational achievements serves as the basis for supplementing the accumulated credits with an established number of credits in the relevant

discipline.

In case of receiving an “unsatisfactory” grade at the final assessment (exam), corresponding to the “FX” mark, the student has the opportunity to retake the final assessment without re-taking the program of the academic discipline/module. If a student repeatedly receives an “unsatisfactory” grade on the final test, corresponding to the “FX” mark, then he has the right to retake the final test for a second time without retaking the program of the academic discipline/module. If a student receives an “unsatisfactory” grade on the final test for the third time (in this case, independently, it is a grade of “FX” or “F”), then he is expelled from the university for academic failure.

“FX” marks are allowed to be corrected during the period of intermediate assessment and during the vacations before the start of the next academic period according to the additional schedule drawn up by the dean’s office.

In case of receiving an “unsatisfactory” grade corresponding to the mark “F”, the student must re-enroll in this discipline/module, complete its entire program, submit all assignments, receive admission to the final assessment in the prescribed manner, and pass the final assessment (exam). Repeated enrollment in an academic discipline/module is carried out only on a paid basis.

It should also be borne in mind that the total number of retakes of the exam in one discipline should not exceed three times (1. first passing of the exam; 2. Second retake of the discipline (Retake) or retake after the “FX” assessment results; 3. Third retake of the exam after re-study of the discipline). If, during the third examination in a discipline, a student receives an “unsatisfactory” grade (corresponding to the mark “FX” or “F”), then he is expelled from the university for academic failure.

At the same time, he has the right to be reinstated during subsequent holidays in an educational program that does not include this academic discipline. The requirement that this discipline be absent from the educational program to which the student is transferred does not apply to the disciplines of the General Education Block. Those. in case of receiving an “unsatisfactory” grade for the third time, corresponding to the mark “FX” or “F” in a discipline of the General Education Block, the student has the right to transfer to another educational program, regardless of the presence of this discipline in it, or to remain in the same EP.

A student on a state educational contract is deprived of a scholarship if he receives an “satisfactory”, “unsatisfactory” grade at the final assessment (exam), corresponding to the “FX” mark, regardless of the results and the number of retakes.

Accounting for students’ educational achievements is carried out in the

Platonus information system program. Information about educational achievements is available on the information portal www.platon.kafu.edu.kz

SUMMER SEMESTER

The summer semester at KAFU is organized (with the exception of the final year) for at least 6 weeks to meet the needs for additional training, eliminate academic failure or differences in curricula, study academic disciplines and earn credits for students in other educational organizations with their mandatory transfer to KAFU. increasing grade point average (GPA), mastering a related or additional educational program, including within the framework of double-diploma education.

The duration of the summer semester is determined by the academic calendar of the educational process in the context of educational programs and courses.

The following students are eligible to attend the summer semester:

- students who have completed the course program in full, but have not scored a transfer point, in order to increase their grade point average (GPA) (with the exception of the discipline “Modern History of Kazakhstan”, in which the state exam is taken) and retake the exams for them.
- students who achieve “good” and “excellent” grades (while undergoing additional accelerated training);
- students who were not admitted to the session based on the results of midterm control;
- students with academic failure for past academic periods;
- students who have an academic difference during re-admission. transfer, or return from academic leave.

Payment for the summer semester is carried out as follows: the cost of one credit of the discipline is calculated by dividing the total amount of tuition fees for the year by the number of planned credits. Tuition fees can be set for each year and changed for the next year in accordance with changes in the cost of educational services.

APPEAL

A student who does not agree with the result of the final control (low or unsatisfactory grade in an oral exam, written exam or test) has the right to file an appeal no later than the next day after the exam. For this purpose, an appeal commission is created for the period of intermediate assessment. Consideration of the appeal consists of a thorough study and analysis of the content of the documents submitted by the student and teacher.

The student does not have the right to appeal if:

- when preparing the answer, the student cheated using information received via mobile phone and other means of mobile and electronic communication;

- when preparing for the answer, the student cheated by copying from a textbook or cheat sheet;

- the complaint submitted to the appeal commission has no reasoning;

- this discipline was studied for the second time.

The decision of the members of the appeal commission is final and is not subject to revision.

TRANSFER AND RE-ADMISSION OF STUDENTS

Transfer and re-admission are carried out in accordance with the "Model Rules for the Operation of Educational Organizations of Relevant Types and Types."

University students are transferred or re-admitted after expulsion if they have fully completed the first or previous academic period of the program being mastered in accordance with the individual curriculum.

In this case, the student can be transferred or re-admitted to any form of education and to any university, regardless of the timing of expulsion upon re-admission.

A fee-paying student expelled for non-payment of tuition fees, if this debt is repaid, is re-admitted within four weeks from the date of expulsion.

Transfer and re-admission of students from one educational program to another, from one form of education to another, from one language of instruction to another, from the American track to the Kazakhstani (traditional) track, from one university to another is carried out during the summer or winter vacations.

Transfer or re-admission of students is carried out in higher educational institutions that have a license and (or) annex to the license permitting educational activities, as well as those who have international specialized accreditation of national and (or) foreign accreditation bodies included in the registers and (or) associations of accreditation bodies of the state- members of the Organization for Economic Co-operation and Development (OECD) in the field of education.

In the event of a decision by the authorized body to suspend, revoke and deprive a license and (or) annex to a license permitting educational activities, voluntary termination of a license and (or) annex permitting educational activities or liquidate an educational institution, suspension, revocation or expiration accreditation transfer and re-admission of students to this higher education institution is not carried out.

Transfer of a student from groups of educational programs of higher

education that require creative activities to other groups of educational programs is carried out if the student has a certificate of unified national testing with a score not lower than the established threshold score in accordance with the “Model rules for admission to study in educational organizations implementing educational programs of higher and postgraduate education” No. 600 dated October 31, 2018. The transfer of a student from other groups of educational programs of higher education to educational programs of a pedagogical direction is carried out if a student has a certificate of a unified national testing with a score not lower than the established threshold score in accordance with the Model Rules for Admission to Study in Educational Organizations Implementing Educational Programs of Higher and Postgraduate Education, approved by order of the Ministry of Education and Science of the Republic of Kazakhstan dated October 31, 2018 No. 600 (registered in the Register of State Registration of Normative Legal Acts No. 17650).

When transferring or re-admitting students, Institution of higher education calls a special commission to assess and recognize leaning outcomes.

Students’ applications for transfer and re-admission are considered by the university rector before the start of the next academic period by the host educational organization.

When transferring or re-admitting students, the academic difference in the disciplines of the working curriculum studied by them during previous academic periods is determined.

The academic difference in the disciplines of the curriculum is determined at the university on the basis of the list of disciplines studied, their programs and the volume of academic hours or credits shown on the transcript (or in the certificate).

When transferring or re-admitting students, the course of their further education is determined taking into account prerequisites. Transfer of earned credits is carried out on the basis of comparison of educational programs, the content of the list of mastered disciplines, their volumes, acquired knowledge, abilities, skills and competencies, as well as learning outcomes. When transferring completed credits in academic disciplines, the difference in the forms of final assessment is not taken into account.

The pass is realized in a letter system for assessing a student’s educational achievements, corresponding to a digital equivalent on a four-point system ranging from a minimum D (1.0; 50-54%) to a maximum A (4.0; 95-100%).

The transfer of a student from a paid basis to training under the state educational order is carried out by awarding educational grants released

during the training process.

The procedure for transferring students from KAFU to another university:

1) a student who wishes to transfer to another university submits an application for transfer to the rector of KAFU, and, having received written consent, sealed with the official seal, fills out an exit form (which is submitted to the Central Education Center along with a copy of the application);

The following must be attached to the transfer application:

- transcript signed by the dean and the office registrar, sealed;
- a copy of the educational grant holder's certificate (if any);
- copy of the certificate;
- a copy of the certificate with an attachment (from the personal file).

2) contacts the head of the university of interest.

The head of the university reviews the application and, if the result is positive, issues an order for enrolment by transfer and sends a written request to KAFU to forward his personal file. A copy of the enrolment order (or extract) from the host university is attached to the request. If the university refuses admission, the student returns to KAFU and continues to study.

After receiving the request, the rector of KAFU issues an order for expulsion "by transfer to another university "and forwards the student's personal file to the host university.

A copy of the transcript, student ID, filled exit form and list of sent documents remain at KAFU.

The procedure for transferring students from other universities to KAFU:

A student transferring from other KZ universities provides the following documents:

- application for transfer to KAFU addressed to the rector or vice-rector of the sending organization with written consent and official seal;
- a document on the completed educational programs (transcript) with the dean's signature and seal (original);
- document confirming completion of the previous level of education with an attachment (certificate, diploma);
- a copy of the UNT certificate (results of entrance exams);
- a copy of the educational GRANT holder's certificate (if available);
- identity document (for identification) + copy;
- foreign students-IIN (if available);

The student submits a set of documents to the dean's office. The registrar's office determines the difference in disciplines in the curricula and, in accordance with the mastered prerequisites. sets the course of study, re-transfers the credits earned in accordance with the educational program and approves the student's individual curriculum. The office registrar prepares an annex to the application for transfer to a university, which indicates the difference in subjects, course and language of instruction.

Then the student applies to the SSC and fills out a counter application for enrolment by transfer to KAFU. The rector issues an order for enrolment by transfer, on the basis of which a request is made to forward the personal file. An extract from the order of enrolment by transfer to KAFU is attached to the request. The personal file must be completed before the start of the examination session. Otherwise, the student must be expelled (due to the lack of necessary documents in the personal file).

The procedure for re-admission of KAFU students previously expelled:

Upon re-admission, the student contacts the dean's office. The office registrar prepares an annex to the application for re-admission to the university, which indicates the difference in subjects, course and language of instruction. A re-admission application is then completed at the Student Services Center. The student places the necessary documents in his personal file if any have been retrieved. The rector issues an order for "re-admission."

The procedure for re-admission for students from other universities to KAFU:

Re-admission from other universities is carried out only on a paid basis.

When re-admitting a student from other universities of the Republic of Kazakhstan, the following documents are provided:

- a document on the completed courses (transcript) indicating the order of expulsion with the dean's signature and seal;
- a document confirming completion of the previous level of education (original with attachment);
- a copy of the UNT certificate;
- an identity document (for identification) + copies.

Those expelled from foreign universities provide:

- a document about the completed courses (transcript) indicating the order of expulsion with the signature of the head and seal;
- a document on completion of the previous level of education (original with an attachment), which undergoes the recognition procedure in the Republic of Kazakhstan in the manner established by the Rules for the recognition of

educational documents, as well as the list of foreign organizations of higher and (or) postgraduate education, the educational documents of which are recognized in the territory Republic of Kazakhstan (before the start of the next session);
- an identity document (for identification) + copy and IIN;
- results of entrance exams for admission to foreign educational organizations or official confirmation from the university, in the absence of entrance examinations or another form of enrolment in the university;
- medical certificate form 075U
- 6 photos 3*4.

All documents are provided in one of two languages (Kazakh or Russian) and should be notarized.

The student submits a set of documents to the dean's office. The registrar's office determines the difference in disciplines in the curricula and, in accordance with the mastered prerequisites sets the course of study, transfers the credits earned in accordance with the educational program and approves the student's individual curriculum.

An annex to the application for re-admission to the university is prepared. Then the student contacts the SSC and fills out an application for re-admission at KAFU. An order for re-admission is issued, on the basis of which a request is made to forward the personal file to the university where the student previously studied. For students of foreign universities, the requests are made as necessary. If the personal file is not delivered within the prescribed period (before the start of the next session), the student is not allowed to attend the session and is expelled.

When re-admitted and transferred from other universities, the student pays tuition for the established academic difference in the disciplines of the working curriculum. The difference must be paid before the start of the next session.

If the academic difference disciplines are not included in the schedule of classes of the current academic period, the student enrols in them in the summer semester. Academic differences in the disciplines of the working curriculum that are not eliminated in the summer semester are subsequently taken into account as an academic failure .

FINAL ASSESSMENT

The procedure for organizing and conducting the final assessment of students, the forms of the final assessment and the procedure for meetings of the attestation commission are determined by the university in accordance with the Academic Policy of KAFU.

BACHELOR'S DEGREE

The purpose of the final assessment is to assess the learning outcomes and key competencies achieved upon completion of the study of the educational program of higher and postgraduate education.

The final assessment of students is carried out according to the forms established by the university, the duration and timing of which are provided for by the academic calendar and working curricula. The final assessment is at least 8 academic credits in the total educational program of higher education and is carried out in the form of a comprehensive exam or writing and defending a thesis (project).

In this case, the student:

- chooses to write a thesis or take a comprehensive exam if the level of academic performance for all years of study is between 2.0 and 3.5 GPA;
- students whose GPA over the entire period of study is 3.5 or more write a thesis;
- students whose GPA over the entire period of study is 2.0 or lower take a comprehensive exam.

Students whose GPA for all years of study is from 2.0 to 3.5 write an application addressed to the rector to pass a comprehensive exam or write a thesis.

Students whose GPA over the entire period of study is 3.5 or more or 2.0 GPA and below are subject to final assessment by order of the dean of the faculty.

The following students can take a comprehensive exam instead of a thesis (project):

1) those undergoing long-term treatment in a hospital for health reasons;
2) those with special educational needs, including disabled children, disabled people since childhood, disabled people of group I;
3) pregnant women or raising children under 2 years of age.

To pass a comprehensive exam. the student writes an application addressed to the rector and submits the corresponding document.

comprehensive examination program reflects integrated knowledge and key competencies that meet the requirements of the labor market in accordance with the educational program of higher education. The list of disciplines included into a comprehensive exam is determined by the university departments. Moreover, these can be both general education and major-specific disciplines. The list of general and/or major-specific disciplines in which a comprehensive exam is taken is approved by a decision of the university's academic council based on the minutes of the department's meeting.

Thesis or projects are supervised by practicing teachers and (or)

specialists corresponding to level 7 of the national qualification framework with at least 5 years of work experience and level 8 of the national qualification framework with at least 3 years of work experience.

Students who have fully completed the educational process in accordance with the requirements of the State Educational Standard, educational program, work and individual curricula are admitted to the final assessment.

The main criterion for completing studies in undergraduate programs is that the student has completed at least 240 credits over the entire period of study, including all types of educational activities.

Admission of students to the final assessment is issued in accordance with the order of the dean of the faculty in the form of a list indicating surnames, first names, patronymics (if any), educational programs of students no later than two weeks before the start of the final assessment period.

To carry out the final assessment of students, the university creates an attestation commission for educational programs and areas of training, the work procedure and composition of which is determined by the university.

The competence of the assessment commission includes:

1) checking the level of compliance of theoretical and practical training of graduates with the established requirements of educational programs;

2) awarding the graduate with a bachelor's degree in the relevant educational program;

3) development of proposals aimed at further improving the quality of the education program.

The chairman and composition of the attestation commission are approved by the order of the rector of the university based on the decision of the academic council of the university no later than December 31 of the current academic year and is valid during the calendar year.

The attestation commission is composed of professors, associate professors, highly qualified specialists corresponding to the profile of the graduating specialists; department heads are included into the attestation commission as its members. The quantitative composition of the attestation commission is determined by the university and is at least 5 people.

The work schedule of the attestation commission is drawn up by the Office of the Registrar, approved by the rector of the university and made available to the general public no later than two weeks before the start of the attestation commission 's work. The secretary of the certification commission, confirmed as a member of the commission, has no voting rights, his duties include drawing up minutes of all meetings.

No later than three working days before the start of the final assessment,

the following must be submitted to the attestation commission:

1) order on admission of students to the final assessment;

2) transcript of students indicating their grade point average (GPA) for the entire period of study.

No later than five working days before the start of the defense of the thesis (project), the following must be submitted to the attestation commission:

1) review by the supervisor of the thesis (project), which gives a reasoned conclusion “allowed for defense” or “not allowed for defense”;

2) a review of the thesis (project) by the opponent, which provides a comprehensive description of the thesis (project) submitted for defense and a reasoned conclusion indicating the grade according to the letter grade system for assessing knowledge and the possibility of awarding a bachelor’s degree or assigning qualifications in the relevant educational field program;

3) decision of the graduate department on recommendations for defense (extract from the minutes of the department meeting);

4) plagiarism check report.

If necessary, materials characterizing the scientific and practical value of the completed thesis (project), informal reviews, written opinions of organizations carrying out practical activities in the sphere of the thesis (project), records or certificates of implementation of the results of scientific research, models, samples of materials are submitted to the certification commission.

The duration of the meeting of the attestation commission cannot exceed 6 (six) academic hours per day. The schedule for defending theses is approved in accordance with the academic calendar.

Based on the results of a comprehensive exam or defense of a thesis (project), grades are given using a letter grade system for assessing students’ educational achievements, taking into account the level of theoretical, scientific and practical training of the student, as well as reviews of the supervisor and reviewer.

The results of passing a comprehensive exam or defending a thesis (project) are announced on the day they are held after signing the minutes of the meeting of the certification commission.

Depending on the form of the final assessment, the secretary fills out protocols for a comprehensive exam or the defense of a thesis/project, or the award of a degree. The minutes of the meeting of the attestation commission are stored in the university archives.

Decisions on the grades of a comprehensive exam, defense of a thesis (project), as well as the award of a “bachelor” degree in the relevant educational program and the issuance of a diploma (without honors, with

honors) are made by the attestation commission at a closed meeting by open voting by a simple majority of votes of the commission members who participated in the meeting. In the event of an equal number of votes, the chairman of the certification commission has the casting vote.

A student who does not show up for the final assessment for a good reason writes a statement addressed to the chairman of the attestation commission, presents a document confirming the good reason, and, with the chairman's permission, takes a comprehensive exam or defends a thesis (project) on another day of the commission meeting.

A student who does not agree with the results of the final assessment submits an appeal no later than the next working day. To carry out an appeal, by order of the university rector, an appeal commission is created from among experienced teachers whose qualifications correspond to the program major.

The day after the exam, or the day the final assessment results are announced, the student, has the right to submit applications to the chairman of the appeal commission.

The appeal commission holds a meeting within 2 working days from the date of receipt of the student's application. The results of the appeal are communicated to the applicant within one working day. The decision of the appeal commission is documented in a protocol, on the basis of which an examination sheet is drawn up (in free form).

If the result of retaking the exam (appeal) is positive, the final grade is again calculated and recorded in the exam sheet and transcript.

Documents submitted to the attestation commission regarding health status after receiving an unsatisfactory assessment will not be considered.

Repeatedly taking a comprehensive exam or defending a thesis (project) in order to increase a positive grade is not allowed.

Persons who received an "unsatisfactory" grade are not allowed to retake the comprehensive exam, as well as re-defend their thesis (project), during this period of final assessment.

A student who receives an "unsatisfactory" grade on the final assessment is expelled from the university by order of the university rector as "not fulfilling the requirements of the educational program" and "not defending his thesis (project) or "failing to pass a comprehensive exam." Upon request of expelled persons, the university issues them a transcript.

A person who has not passed the final assessment due to an unsatisfactory grade or failure to appear in the current academic year has the opportunity in the next academic year, no later than a month before the start of the final assessment, to write an application addressed to the rector of the university for admission to the repeated final assessment.

Admission to repeated final assessment is issued by the order of the university rector. Repeated final assessment of a bachelor's degree student is carried out only according to those forms in which he should have completed his studies at the previous final assessment.

The annex to the diploma (transcript) indicates the latest grades according to the point - letter grading system for all academic disciplines, completed coursework (projects), research or experimental work, types of professional internships, final assessment indicating their volume in academic credits.

For undergraduate students who have passed exams with grades A, A- "excellent", B-, B, B+, C+ "good" and have a grade point average (GPA) of at least 3.5, as well as who have passed a comprehensive exam or defended a thesis work (project) with grades A, A- "excellent", a diploma with honors is issued (without taking into account grades for additional types of training).

A student who has had to retake exams throughout the entire period of study does not receive a diploma with honors.

The diploma is issued in the university's own format. Diplomas and applications are completed at the university using printing devices (printer). Diplomas are issued based on a schedule approved by the first vice president of the university. A diploma transcript is issued along with the diploma, as well as upon request diploma supplement free of charge.

MASTER'S PROGRAM

The final assessment is at least 12/8 academic credits in the total volume of the master's educational program in research and professional areas and is carried out in the form of writing and defending a master's thesis (project).

The purpose of the final assessment is to evaluate the achieved learning outcomes and mastered competencies upon completion of the master's degree program.

Master's degree students who have fully completed the educational process in accordance with the requirements of the educational program, work and individual curricula and work study programs are allowed to take part in the final assessment.

The main criterion for completing studies in master's programs is the student's mastery of:

1) in the research master's program, at least 120 academic credits for the entire period of study, including all types of educational and scientific activities of the master's student;

2) in a professional master's program 60 academic credits with a duration of study of 1 year.

To carry out the final assessment of master's degree students, the university calls an attestation commission for educational programs or areas of training, the work procedure and composition of which is determined by the university.

The competence of the attestation commission includes:

1) checking the level of compliance of theoretical and practical training of graduates with the established requirements of educational programs;

2) awarding the graduate with a master's degree in the relevant educational program;

3) development of proposals aimed at further improving the quality of training.

The chairman and composition of the attestation commission are approved by order of the rector based on the decision of the academic council of the university no later than December 31 of the current academic year and is valid for the calendar year.

The appointed chairman of the attestation commission for master's students should be a person who has an academic degree or academic title, or a doctorate of philosophy (PhD) or doctorate in a field corresponding to the profile of the graduating specialists and not working in this organization.

The members of the certification commission may include persons with a research degree or a research title, a degree of Doctor of Philosophy (PhD), doctor in the field corresponding to the major of the graduates; for professional master's programs - also highly qualified specialists-practical workers who work in the same area as the major of the graduates. The quantitative composition of the attestation commission for master's degree students is determined by the university independently.

The attestation commission for master's students is formed from of professors, associate professors, highly qualified specialists in the field of the education program; it also includes the head of the department as its member. The quantitative composition of the attestation commission is determined by the university and is at least 5 people.

The work schedule of the attestation commission is drawn up by the Office of the Registrar, approved by the rector of the university and made available to the general public no later than two weeks before the start of the commission's work.

Admission to the final assessment of master's students is issued by order of the rector according to the list no later than two weeks before the start of the final assessment and is submitted to the attestation commission, based on an extract from the decision of the department meeting on the

recommendation of the master's thesis (project) for defense, signed by the head of the graduating department.

The minutes of the meeting of the attestation commission are kept by its secretary, approved as part of the commission.

For the period of final assessment, by order of the rector, an appeal commission is created from among teachers whose qualifications correspond to the profile of the disciplines being appealed. Members of the attestation commission and (or) administrative employees of the university are not allowed to be included in the appeal commission. The day after defending the master's thesis or the day the results of the final assessment are announced the student, has the right to submit applications addressed to the chairman of the appeal commission. The appeal commission holds a meeting within 2 working days from the date of receipt of the student's application. The results of the appeal are communicated to the applicant within one working day. The decision of the appeal commission is documented in a protocol, on the basis of which an examination sheet is drawn up (in free form). If the result of retaking the exam (appeal) is positive, the final grade is again calculated and recorded in the exam sheet and transcript.

Master's theses (projects) are checked for plagiarism by the university in "Strike plagiarism" system. The rules for conducting the check are regulated in the "Rules for checking for the presence of borrowings".

The scientific supervisor of the master's thesis (project) is approved by order of the rector for each master's student, respectively, indicating the topic of research based on the decision of the academic council of the university.

Reviewers of master's theses (projects) are approved by order of the rector of the university as a general list upon the proposal of the head of the graduating department, indicating the place of work, position held and education (diploma of award of an academic degree, diploma degree of Doctor of Philosophy (PhD) or doctor in the field, diploma of higher or postgraduate education).

Review of master's theses (projects) is carried out only by external specialists with research degrees, research titles of Doctor of Philosophy (PhD), doctorate in the field or master's degrees from third-party organizations whose qualifications correspond to the area of the master's thesis (project) being defended.

A master's student defends a master's thesis (project) in case he has a positive review from the supervisor, one review from a specialist in the field of the thesis (project) being defended and a decision of the graduating department on a recommendation for defense (extract from the minutes of the department meeting).

If the scientific advisor and/or the graduating department gives a negative conclusion “not allowed for defense,” the master’s student does not defend the master’s thesis (project).

The schedule for defending master’s theses is approved in accordance with the academic calendar; no more than 15 master’s students can be admitted to defense per day. The defense of the master’s thesis itself is carried out at an open meeting of the attestation commission with the participation of at least 2/3 of its members. The duration of one master’s student’s defense must be at least 30 minutes, while the master’s student’s report to members of the certification commission must be at least 15 minutes.

The public defense of master’s theses should have the character of a scientific discussion and take place in an atmosphere of high demands, integrity and adherence to scientific ethics, while the novelty, validity of the results, conclusions and recommendations of a scientific and practical nature contained in the dissertation (project) should be subjected to a thorough analysis.

Based on the results of defending a dissertation for an academic master’s degree, the attestation commission decides to evaluate the dissertation work from “A” (excellent) to “F” (unsatisfactory).

Repeated defense of a master’s thesis (project) in order to increase a positive grade is not allowed.

Retaking a master’s thesis defense for persons who received an “unsatisfactory” grade during this period of final certification is not permitted.

A master’s student who receives an “unsatisfactory” grade during the final assessment is expelled from the university by the order of the university rector as “not fulfilling the requirements of the educational program” and “not defending the master’s thesis (project).”

Upon request of expelled individuals, the university issues them a transcript.

A person who has not passed the final assessment due to an unsatisfactory grade or failure to appear in the current academic year has the opportunity in the next academic year, no later than a month before the start of the final assessment, to write an application addressed to the rector University for admission to repeated final assessment.

Admission to repeated final assessment is issued by order of the university rector. Repeated final assessment of a master’s degree student is carried out only according to those forms in which he should have completed his studies at the previous final assessment.

A master's degree student who had to retake exams throughout the entire period of study cannot receive a diploma with honors.

A master's degree student who has passed the final assessment and confirmed mastery of the educational program of postgraduate education is awarded a master's degree in the relevant educational program by the decision of the certification commission and is issued a free diploma of graduate education with an appendix to the diploma (transcript).

The annex to the diploma (transcript) indicates the latest grades according to the point-letter grading system for all academic disciplines, completed coursework (projects), research or experimental work, types of professional internships, final attestation indicating their volume in academic loans.

DOCTORAL COURSE

The final assessment is at least 12 academic credits in the total volume of the doctoral educational program and is carried out in the form of a dissertation or a series of articles, the requirements for which are provided for in the Rules for the Award of Degrees, approved by order of the Minister of Education and Science of the Republic of Kazakhstan.

A doctoral student goes through the procedure of organizing and defending a doctoral dissertation (project) at a university that has a dissertation council for the relevant educational program.

The main criterion for the completion of the educational process for the preparation of Doctors of Philosophy (PhD) (doctor by subject area) is the completion by a doctoral student of at least 180 academic credits, including all types of educational and scientific activities.

Scientific consultants for a doctoral dissertation (project) are approved by order of the rector for each doctoral student, respectively, indicating the topic of research based on the decision of the academic council of the university.

TRANSCRIPT

Transcript is a document containing a list of mastered disciplines and (or) modules, and other types of academic work for the corresponding period of study, indicating credits and grades.

The entire history of students' educational achievements throughout the entire period of study is reflected in the transcript. The transcript is issued upon request of the student for any period of his studies.

The transcript, if necessary (transfer to another university, employment, etc.) at the written request of the student, is subject to official forwarding by the Student Service Center.

EXPULSION

1. A student is expelled from the university in the following cases:
1) for academic failure;
2) for violating the principles of academic integrity;
3) for violating the internal regulations and the Charter of the university;
4) for violating the terms of the agreement on the provision of educational services, including non-payment of tuition fees;
5) at your own request.
2. The student's expulsion is formalized by order of the university rector.
3. A student expelled from a university is issued a transcript signed by the head of the university and sealed.
4. The transcript includes all academic disciplines and (or) modules that the student studied, indicating all grades received during the final assessment (exam), including grades FX and F, which correspond to the equivalent of "unsatisfactory."

ACADEMIC LEAVE

Academic leaves are granted to students on the basis of the conclusion of a medical advisory commission at an outpatient clinic for a period of 6 to 12 months due to illness, a summons for military service, the birth, adoption of a child until he reaches the age of three years.

STUDENT SERVICE

Student Service Center

The main task of the Student Service Center (SSC) is to create conditions for timely and effective service to students on the "one window" principle.

The SSC stores personal files of students, diplomas, applications (transcripts) of graduates.

Students, graduates, and expelled students can receive documents, certificates, consultations on transfers, restoration and other issues at the Center in one office (room 119/123).

Center for Information Support and Digital Educational Technologies

The Center for Information Support and Digital Educational Technologies (hereinafter referred to as the Center) is a structural subdivision of the Kazakh-American Free University LLP (hereinafter

referred to as KAFU), created for the purpose of coordinating and organizing the educational process.

The main objectives of the Center are:

- organization of the educational process using digital learning technologies for the main educational programs implemented at KAFU;
- introduction of new information technologies into the educational process of KAFU;
- increasing the efficiency of using digital learning technologies in the educational process of KAFU.

KAFU Library

The library is a structural unit of the university. where prompt and high-quality library and information-bibliographic services for students, scientific and pedagogical workers and other categories of university readers are organized and carried out.

The library's book collection is presented in various fields of knowledge corresponding to the activities of our university in Kazakh, Russian and foreign languages. There is literature on fundamental branches of knowledge, the humanitarian and socio- political sciences. economic and legal literature, as well as a rich collection of world fiction.

Electronic catalog of the university, records of literature and resources, acquisition and organization of the book fund; reader services and other information and analytical functions are based on the KABIS program. KAFU resource centers use KABIS library automation system program. This program is a standard integrated solution for automation of library technologies and is intended for use in libraries of any type and profile. The system allows you to create and maintain any number of databases that make up the Electronic Catalog or represent problem-oriented bibliographic databases (DBs). The system introduces a technology for automatically generating dictionaries, on the basis of which a quick search is implemented for any description elements and their combinations. The electronic catalog of the university is presented in the reading room at the address: 76, M Gorky st., 3rd floor, access is via local network. The Kazakh-American Free University has entered into an agreement with the Republican Interuniversity Electronic Library, providing full access to its resources. The Republican Interuniversity Electronic Library (RIEL) is a unified database that unites electronic educational resources of universities in Kazakhstan.

The library checks students' works for the amounts of borrowings using the Anti-Plagiarism program and issues a certificate of the established form.

Student Development Center

The Center for Student Development (hereinafter referred to as the Center) is a structural unit of the Kazakh-American Free University in the field of implementation of state youth policy.

Objectives of the Student Development Center

1. Ensuring compliance with the rights set out in the Law of the Republic of Kazakhstan "On Education", the Law of the Republic of Kazakhstan "On State Youth Policy in the Republic of Kazakhstan", the Concept of State Youth Policy of the Republic of Kazakhstan.
2. Creating conditions for the development of humanistic values, patriotism, civic culture, creative thinking, active life position, and leadership qualities in students.
3. Assistance in the development of student self-government.
4. Implementation of a policy to prevent illegal actions by university students;
5. Providing support and promoting the development of student movements, associations, clubs of interest.
6. Support and implementation of republican programs, as well as programs related to youth policy.
7. Support and assistance in the implementation of youth projects and initiatives.
8. Participation in the organization and improvement of the educational process in academic groups and at the university as a whole in areas of activity.
9. Development of an atmosphere of creativity and mutual assistance in student groups.
10. Participation in the organization and conduct of Olympiads, competitions, scientific conferences, shows in areas.
11. Interaction with the national and local executive bodies, youth organizations on issues related to practical and relevant solutions to youth problems.

The following professional, creative and volunteer student associations operate at KAFU:

1. Volunteering Association
2. Business club
3. Singing club
4. Debate club
5. Club "Skillful Hands"
6. Club of cheerful and resourceful people
7. Mass Cultural Club
8. Students' police assistance detachment

9. Dance club BLAZE
10. Venom Dance Club
11. Dance club VORTEX
12. Travel club “Liberty”
13. Art studio

The Student Development Center operates during the academic year, according to the approved academic calendar.

Student sports competitions

As part of the development of a healthy lifestyle, the annual KAFU Spartakiad in various sports is held throughout the year. University students systematically take part in competitions at the international, national and regional levels. The university has sports clubs in volleyball and basketball.

Alumni Association

The main activities of the “Alma Mater” Alumni Association:

- wide dissemination of information about KAFU;
- improving the image of KAFU in the national and international arena;
- assistance in the formation of practice bases and further employment of graduates;
- assistance in the development of the material and technical base of KAFU.

FACULTY OF BUSINESS, LAW AND PEDAGOGY

Contact information: room 219, 413. 76, Gorky Street, Ust-Kamenogorsk, 070004

Dean of the Faculty: Menzyuk Galina Anatolyevna, professor, candidate of legal sciences.

The faculty trains students in 22 undergraduate educational programs. 11 master’s programs and 2 doctoral programs.

Faculty mission

Providing elite education to train highly professional and competitive specialists who meet the criteria of state and international education standards, striving for the construction and constant development of a multicultural and multilingual society.

Faculty Goals

Strategic goal: Training of highly professional and competitive

specialists who meet state and international standards and market requirements.

Quality goals:

1. Improving the internal quality assurance system in order to create a self-developing management system.

2. Development of leadership qualities of students through additional educational programs confirmed by relevant certificates in order to maintain priority positions in the ranking of the Ministry of Education and Science of the Republic of Kazakhstan among humanitarian and economic universities.

3. Increasing the provision of educational programs of the faculty with scientific and educational literature on traditional and electronic media by 30% per year in order to expand the library fund.

4. 100% provision of the educational process (bachelor's, master's, doctoral) of all educational programs, educational and methodological complexes of disciplines hosted on the MOODLE LMS platform.

5. Further development of business partnerships with enterprises, organizations, institutions in order to create bases for internships, conditions for testing the results of students' research and employment of graduates of the faculty.

6. Ensuring a 70% level of student satisfaction with organizational, educational and methodological work through a system of monitoring and analyzing the quality of educational services provided.

7. Carrying out targeted career guidance work to form a student population that meets the priorities and requirements of the faculty's educational programs.

8. Ensuring the quality of the academic process.

Achievement Indicators:

- results of intermediate and final assessment according to the Chart Distribution of grades

9. Organization of a system of continuous professional development for teaching staff as part of the implementation of university and joint educational programs.

Achievement Indicators:

- 100% advanced training for teachers;
- training of teachers in master's and doctoral studies (PhD).

10.Organization of research work for teaching staff and students:

Achievement Indicators:

- assessment of the activities of teaching staff in preparing publications in leading peer-reviewed journals;
- involving students in research projects;

- participation of teaching staff in international educational and research projects, scholarships and programs.

Educational activities according to the educational programs of the faculty are carried out by the departments of the university.

FACULTY OF REDUCED EDUCATIONAL PROGRAMS

Contact information: room 310, 314. 76, Gorky Street, Ust-Kamenogorsk, 070004

Dean of the Faculty: Shefer Nadezhda Mikhailovna, professor. candidate of pedagogical sciences.

The faculty trains students in 22 undergraduate educational programs.

Faculty mission

Providing elite education to train highly professional and competitive specialists who meet the criteria of state and international education standards, striving for the construction and constant development of a multicultural and multilingual society.

Faculty Goals

1. Improving the internal quality assurance system in order to create a self-developing management system.
2. Providing educational programs with scientific and educational literature on traditional and electronic media and improving the quality of the library collection.
3. 100% provision of educational and methodological materials (case courses), on electronic media for students using distance learning technology.
4. Further development of business partnerships with national, regional enterprises, organizations, institutions in order to create bases for internships, promote the successful development of graduates' careers, and create conditions for testing the results of research and development work.
5. 100% information exchange between participants of the educational process through the use of resources of the internal corporate website and the information website of the university "Platonus", "MOODLE" platform.
6. Ensuring a 70% level of student satisfaction with organizational, educational and methodological work through a system of monitoring and analyzing the quality of educational services provided.
7. Implementation of targeted career guidance work to form a high-quality student population that meets the priorities and requirements of the programs.

Achievement Indicators:

1) the share of applicants who are graduates of KAFU College;
2) the share of applicants entering training from organizations, institutions and on the recommendation of university graduates.

8. Ensuring the quality of students' assimilation in educational programs.

Achievement Indicators:

1) results of intermediate and final assessment (absolute academic performance of at least 90%, quality of knowledge - at least 60%).

10) Theses defense by graduates of the faculty having a confirmed implementation of the research outcomes into the educational process and practical activities at the place of work, participation of students in scientific and practical conferences of KAFU.

DEPARTMENT OF BUSINESS

Contact information: room 401, 413. 76 Gorky Street, Ust-Kamenogorsk, 070004, contact number 50-28-58

Head of the department: Bordiyanu Ilona Vladimirovna, PhD.

Educational program 6B04102 Management

Forms of education: full-time, full-time accelerated educational program for holders of technical and professional college degrees, full-time accelerated educational program for holders of higher education degrees.

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor of Business and Management in the educational program 6B04102 "Management".

Qualification characteristics: graduates can perform the following types of professional activities: organizational and managerial, economic planning, research, pedagogical and commercial in the field of management of material production and social development. They must have an idea of the trends in the development of enterprise management and the national economy as a whole, understand the essence of the main phenomena of emerging problems, know the basics of organizing production and managing enterprises and organizations; be able to efficiently perform managerial, administrative functions; have the skills to solve practical problems and problems in non-standard situations in a dynamically developing external environment.

Objects of professional activity: commercial and non-profit organizations.

Educational program 6B04108 Marketing and PR Management

Forms of education: full-time, full-time accelerated educational

program for holders of technical and professional college degrees, full-time accelerated educational program for holders of higher education degrees.

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor of Business and Management in educational program 6B04108 “Marketing and PR Management.”

Qualification characteristics: a bachelor of business and management must know the principles and tools of modern marketing related to managing the marketing activities of any business entity; possess research skills in the field of PR and marketing; be able to analyze the relationships between functional strategies of companies to prepare effective marketing decisions that affect the marketing activities of the organization; be able to monitor the effectiveness and appropriateness of marketing decisions made using the principles of strategic marketing management implementation, modern digital technologies and programs.

Objects of professional activity: government and non-profit organizations, SMEs, transnational corporations, advertising companies, marketing agencies.

Educational program 6B04101 Economics

Forms of education: full-time, full-time accelerated educational program for holders of technical and professional college degrees, full-time accelerated educational program for holders of higher education degrees.

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor of Economics in the educational program 6B04101 “Economics”.

Qualification characteristics: a graduate must have a set of special theoretical knowledge and practical skills related to solving problems of an economic and organizational nature, processing information, making decisions in a dynamically changing external environment, have theoretical and practical skills in situational management, skills in using modern technologies for collecting, storing and information processing, have sufficient theoretical training for uncertainty and risk.

Objects of professional activity: organizations and firms, regardless of the type of activity, size, form of ownership and categories of participants (residents and non-residents of the Republic of Kazakhstan), institutions for environmental protection and rational use of natural resources at various levels, educational institutions (gymnasiums, colleges); research institutes and organizations.

Educational program 6B04104 Finance

Forms of education: full-time, full-time accelerated educational

program for holders of technical and professional college degrees, full-time accelerated educational program for holders of higher education degrees.

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor of Business and Management in the educational program 6B04104 “Finance”.

Qualification characteristics: a graduate must be prepared for professional activities both in the field of the financial and credit system and in its specific areas in accordance with his specialization, have the necessary knowledge in the field of monetary circulation, monetary, credit and financial spheres, both at the macro and micro levels, have theoretical knowledge and practical skills in the field of finance, money circulation and credit, taxation, monetary relations, financial banking, accounting, financial control, business analysis and audit, statistics.

Objects of professional activity: state bodies of the national and regional level; Ministry of Finance of the Republic of Kazakhstan; National Bank of the Republic of Kazakhstan; economic services of Ministries and departments; banks, exchanges, budgetary institutions and organizations; investment funds; financial authorities, tax authorities, financial companies; insurance companies, firms, business entities of various organizational and legal forms.

Educational program 6 B11101 Tourism

Forms of education: graduate **Duration of study:** 4 years, 2 years, 3 years

Degree: Bachelor in the field of services in the educational program 6B11101 “Tourism”.

Qualification characteristics: a graduate must be prepared to perform functional duties: an objective assessment of the current state of the tourism industry, including material and personnel support, as well as reasonable forecasting of the development of the tourism market in their country and abroad; identifying areas of tourism activity, developing and implementing effective programs for tourism, excursion and hotel services, designing tours with attractive exotic elements and high quality service.

Objects of professional activity: government bodies related to the organization of tourism (ministries, akimats, their regional divisions and structures); public and private companies engaged in tourism business; tourism consulting companies; marketing services of tourism enterprises; tourism infrastructure facilities; educational institutions that train mid-level tourism specialists; research organizations involved in studying the problems of tourism development; advertising agencies engaged in the promotion of tourism services to the domestic and foreign markets; organization of the

system of the Ministry of Emergency Situations.

Educational program 6B04103 Accounting and Audit

Forms of education: graduate

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor of Business and Management in the educational program 6B04103 “Accounting and Audit”.

Qualification characteristics: the graduate must have an understanding of the processes and phenomena occurring in the modern economy; about the possibilities of scientific methods of cognition, master these methods and use them to solve specific problems; about the nature of the territorial distribution of production and territorial organization of farms in the Republic of Kazakhstan and neighboring countries in market conditions; on technological processes in the main sectors of material production, in the sphere of organizing financial, banking, insurance and investment technologies; be able to develop a rational system for organizing accounting and reporting based on the choice of effective accounting policies based on compliance with current legislation and the provisions of international financial reporting standards; perform work to record the presence and movement of assets, liabilities and capital of the organization; practically apply the principles and rules of auditing business transactions; analytically process accounting and reporting information in order to make management decisions and obtain an assessment of the effectiveness of the functioning of objects.

Objects of professional activity: the property of enterprises, its liabilities, capital and business operations that cause changes in the composition, placement of assets and sources of its formation, as well as the activities of organizations in various sectors of the economy, taking into account the specifics of the industry: government authorities (Ministries and departments, Tax Commission , Agency of the Republic of Kazakhstan on Statistics); scientific research institutions, organizations and firms, regardless of their organizational and legal form.

Educational program 6B06101 Information Systems

Forms of education: graduate

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor in the field of information and communication technologies in the educational program 6B06101 “Information systems.

Qualification characteristics: a graduate must be able to design and develop various components of information systems and information systems in general; install, configure and administer the network

infrastructure of information systems; design and administer information systems databases; provide support for information, software, technical, organizational and legal support of information systems.

Objects of professional activity: mathematical, information, software, technical and organizational-legal support of information systems and networks, including methods and methods of their design, development, implementation, maintenance and operation.

Educational program 6B11102 Restaurant and Hospitality Business

Forms of education: full-time, full-time accelerated educational program for holders of technical and professional college degrees, full-time accelerated educational program for holders of higher education degrees.

Duration of study: 4 years, 2 years, 3 years

Awarded degree: Bachelor in the field of services in the educational program 6B11102 “Restaurant and Hospitality Business”.

Qualification characteristics: Bachelor in Services can perform the following types of professional activities: organizational and managerial, production and technological; service; scientific research; educational (pedagogical). A bachelor in the field of services must have an understanding of management, marketing, finance, micro, macroeconomic phenomena, be able to organize highly effective services for consumers of services, monitor the placement of consumers, the work of staff, ensure cleanliness and order in the premises of hotels and tourist and Restaurant complexes, for compliance with the rules and regulations of labor protection and industrial sanitation and hygiene requirements, to be competent in the areas of restaurant and hotel business.

Objects of professional activity: government bodies related to the organization of public catering, restaurant level (ministries, akimats, their regional divisions and structures); public and private companies engaged in the restaurant and hotel business; service sector, enterprises related to catering (restaurants, hotels and other structures); research organizations involved in studying the problems of nutrition development, marketing in catering establishments; advertising agencies engaged in promoting services in the restaurant and hotel business to the domestic and foreign markets.

Educational program 7M04101, 7M04102 Management

Form of study: full-time.

Duration of training: 1 year, 2 years

Degree awarded: Master of Business and Management in the educational program 7M04101 Management, Master of Economic Sciences

in the educational program 7M04102 Management

Qualification characteristics: management research in various areas of the organization's activities for making strategic management decisions; management research for the development and maintenance of an effective system of organizational, economic and managerial relations at sites; methods, rules and procedures of strategic and tactical planning; analytical, calculation and regulatory, consulting activities; creation of a scientific-methodological and organizational-methodological management base; organizational design and feasibility study of projects.

Objects of professional activity: types of activities: research organizational and managerial, production and technological, design, commercial, educational.

Educational program 7M04105 IT Management

Form of study: full-time.

Duration of training: 2 years

Awarded degree: Master of Economic Sciences in educational program 7M04105 IT Management

Qualification characteristics:

Educational program 7M04105 "IT Management" is a double diploma program (double degree), implemented together with five partner universities, West Saxon University of Applied Sciences (Germany), Kazak-American Free University (Kazakhstan), Armenian State Economic University (Armenia), Kyrgyz-German Institute of Applied Informatics (Kyrgyzstan), International Black Sea University (Georgia).

The main factors of the competitiveness of the educational program: after training, graduates will be able to use IT tools in project management, support projects at all stages of the life cycle, manage IT teams, implement operational management, predict risks, effectively organize the work of the company and its divisions, develop and constantly improve business processes. - high demand for professionals who master project management methodology in the conditions of total digitalization;

The program is focused on obtaining both theoretical and practical knowledge in the field of IT management for working as managers or executives in companies based on in-depth knowledge of key disciplines in the field of IT management at an advanced level: Machine Learning. analytics for decision making based on data, advanced management systems, programming paradigms Business information systems, etc. After mastering the IT management program, masters are able to professionally solve issues in the IT management system: developing a company information strategy; implementation of IT projects; creation and development of the company's

IT infrastructure; creation and development of corporate information systems; providing businesses with aggregated information for making management decisions; management of company development and business based on modern information technologies; ensuring company information security; conducting applied scientific research and presenting its results.

Employment: 1. Corporations of various forms of ownership. 2. State system management. 3. Institutions of the financial sector of the economy and banks. 4. Business structures. 5. IT companies. 6. Business incubators. 7. Consulting companies.

Objects of professional activity:

- economic entities of business and entrepreneurship of various forms of ownership and areas of activity; - communications and telecommunications companies, IT companies. - economic and financial, marketing, production. economic and analytical services of national and international companies and organizations of various industries, fields of activity and forms of ownership - state and local authorities; - financial, credit, investment and insurance domestic and international organizations and companies; - consulting, auditing, engineering, leasing, travel and other companies providing services in the field of economic activity;

Educational program: 7M04103, 7M04104 Finance

Form of study: full-time.

Duration of training: 1 year, 2 years

Degree awarded: Master of Business and Management in the educational program 7M04103 Finance, Master of Economic Sciences in the educational program 7M04104 Finance.

Qualification characteristics: training of specialists with a high level of professional culture, including a culture of professional communication, with a civic position, capable of formulating and solving modern scientific and practical problems. Training of personnel for sectors of economics, finance and business with in-depth professional training. Training of personnel for the system of higher, postgraduate education and the scientific field with in-depth scientific and pedagogical training in the field of finance.

Objects of professional activity: enterprises of various forms of ownership, enterprises of the financial and banking system, higher educational institutions.

Educational program 7M06102 Information Systems

Form of study: full-time.

Duration of training: 2 years

Awarded degree: Master of Technical Sciences in educational program 7M06102.

Qualification characteristics: training of specialists in information systems competitive in the labor market for state, local, regional, and foreign universities. Training of specialists with competences, knowledge and skills in the field of IT technologies, development of modern IT models of the economy and effective management of human activities using scientific approaches.

Objects of professional activity: enterprises of various forms of ownership, colleges, higher education institutions.

Educational Program 7M04106 Sports Management

Form of study: full-time.

Duration of study: 2 years

Degree awarded: Master of Economic Sciences in the educational program 7M04106 Sports Management.

Qualification description:

The educational program is aimed at training highly qualified specialists possessing knowledge and skills in management, economics, and organization of activities in the field of physical culture and sports. Graduates of the program are capable of effectively solving managerial tasks, developing development strategies for sports organizations, as well as carrying out analytical and project activities in the sports industry.

Objects of professional activity:

General education schools, small-sized schools, gymnasiums, lyceums, youth sports schools.

DEPARTMENT OF LAW AND INTERNATIONAL RELATIONS

Contact information: room 407, 76 Gorky Street, Ust-Kamenogorsk, 070004, contact number: 50-28-39

Head of the department: Alembayev Kairat Oralkanovich, PhD.

Educational program 6B04201 Jurisprudence

Forms of education: full-time, full-time accelerated educational program for holders of technical and professional college degrees, full-time accelerated educational program for holders of higher education degrees.

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor of Laws in educational program 6B04201

“Jurisprudence”

Qualification characteristics: the activities of a bachelor of laws should be aimed at implementing legal norms and ensuring law and order in various spheres of society while protecting and defending public and private interests; promote the development of the rule of law and civil society; promote the provision and protection of human and civil rights and freedoms; expand the scope of legal influence; improve the mechanism of legal regulation; deepen legal knowledge and professional skills; to form legal consciousness and culture; disseminate modern progressive political and legal ideas; competently apply modern legislation.

Objects of professional activity: law enforcement activities in the socio-economic and socio-political sphere: events and actions of legal significance; legal relations arising in the sphere of functioning of state institutions; legal relations between government bodies, individuals and legal entities.

Educational program 6B03101 International Relations

Forms of education: full-time, full-time accelerated educational program for holders of technical and professional college degrees, full-time accelerated educational program for holders of higher education degrees.

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor of Social Knowledge in the educational program 6B03101 “International Relations”.

Qualification characteristics: the bachelor must have an understanding of the scientific, philosophical and religious views of society; know the history of diplomacy and the modern system of international relations; have knowledge about the development of society; speak a foreign language, understand the processes of global integration, their features, know the mechanism of practical activities of supranational institutions; know modern concepts and theories of international relations on issues of modern conflicts; know the schools and directions of historical geopolitical thought; be able to apply the key elements and provisions of diplomatic etiquette and protocol;

Objects of professional activity: Ministry of Foreign Affairs, government bodies working in the field of international relations and world politics; international organizations and associations; transnational corporations

Educational program 6B04204 Law and Customs Affairs

Forms of education: full-time, full-time accelerated educational program for holders of technical and professional college degrees, full-time

accelerated educational program for holders of higher education degrees. **Duration of study:** 4 years, 2 years, 3 years

Degree: Bachelor of Laws in educational program 6B04204 “Law and customs activities.”

Qualification characteristics: Bachelor of Law can perform the following types of professional activities:

- organizational, managerial and law enforcement activities, activities in customs authorities, in central and local government bodies;
- organizational, managerial, consulting activities in state and non-state enterprises, institutions, organizations;
- educational or teaching activities in technical and vocational educational institutions.

Objects of professional activity: State Revenue Commission of the Ministry of Finance of the Republic of Kazakhstan and its territorial divisions, law enforcement agencies, the Ministry of Finance and its territorial divisions, the Agency of the Republic of Kazakhstan for Civil Service Affairs. judicial. executive and representative bodies of state power and administration; state and non-state enterprises; educational organizations.

Educational program 6B04205 Law and Law Enforcement

Forms of education: full-time, full-time accelerated educational program for holders of technical and professional college degrees, full-time accelerated educational program for holders of higher education degrees.

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor of Laws in educational program 6B 04205 “Law and Law Enforcement”.

Qualification characteristics: Bachelor of Law can perform the following types of professional activities:

- law enforcement activities in internal affairs bodies, national security, prosecutor’s office, judicial authorities, etc.;
- organizational and managerial activities in government bodies and organizations of the Republic of Kazakhstan;
- legal and consulting activities as a lawyer. legal consultant;
- teaching activities in educational institutions providing secondary and technical and vocational education.

Objects of professional activity: law enforcement agencies; judicial, executive and representative bodies of state power and administration; state and non-state enterprises; advocacy; educational organizations.

Educational program 7M03102 International Relations

Forms of study: full-time

Duration of training: 2 years

Degree: Master of Social Sciences in educational program 7M03102 “International Relations”.

Qualification characteristics: - preparation of highly qualified masters of scientific and pedagogical orientation in the field of international relations with a high level of key and professional competencies; training highly qualified masters of scientific and pedagogical orientation in the field of international relations, taking into account the personal characteristics and needs of master’s students, with an emphasis on independent activity and reflection, as well as increasing the personal responsibility of the master’s student for learning results; the educational process is aimed at the final result - the preparation of highly qualified masters of scientific and pedagogical orientation in the field of international relations, capable of making independent decisions and being a responsible citizen of their country.

Objects of professional activity: higher educational institutions; research institutions; think tanks; organizations, institutions of state and non-state ownership, dealing with issues of international relations, foreign policy, interstate relations; international organizations, institutions, foundations; NGOs (non-governmental organizations).

Educational program 7M04201 Jurisprudence

Forms of study: full-time

Duration of training: 1 year

Degree: Master of Law in the educational program 7M04201 “Jurisprudence”.

Qualification characteristics: training highly qualified masters of practical legal orientation, taking into account personal characteristics and needs of master’s students, with an emphasis on independent activity and reflection, as well as increasing personal responsibility of the master’s student for the results of their studies; The focus of the educational process on the final result - the preparation of highly qualified masters of practical legal orientation, capable of making independent decisions and being responsible citizens of their country.

Objects of professional activity: public relations in the sphere of implementation of legal norms, ensuring law and order.

Educational program 7M04202 Jurisprudence

Forms of study: full-time

Duration of training: 2 years

Degree: Master of Law in the educational program 7M04202 “Jurisprudence”.

Qualification characteristics: preparation of highly qualified masters of scientific and pedagogical legal orientation with a high level of key and professional competencies; training highly qualified masters of scientific and pedagogical legal orientation, taking into account personal characteristics and needs of master’s students, with an emphasis on independent activity and reflection, as well as increasing personal responsibility of the master’s student for learning results; the educational process is aimed at the final result - the preparation of highly qualified masters of scientific and pedagogical legal orientation, capable of making independent decisions and being a responsible citizen of their country.

Objects of professional activity: public relations in the sphere of implementation of legal norms, ensuring law and order.

Educational program 8D04201 Jurisprudence

Forms of study: full-time

Duration of study: 3 years

Degree: Doctor of Philosophy PhD in educational program 8D04201 “Jurisprudence”.

Qualification characteristics: Training of highly qualified doctors of philosophy (PhD) of scientific and pedagogical legal orientation.

Objects of professional activity: public relations in the field of implementation of legal norms, ensuring the rule of law and order (research; pedagogical; analytical; consulting; human rights; law enforcement).

DEPARTMENT OF FOREIGN LANGUAGES

Contact information: room 406, 76 Gorky Street, Ust-Kamenogorsk, 070004, contact number: 50-28-33, 50-28-39

Head of the department: Novitskaya Yuliya Vassilyevna, M.Ed.

Educational program 6B02301 Translation Studies

Forms of education: full-time, full-time accelerated educational program for holders of technical and professional college degrees, full-time accelerated educational program for holders of higher education degrees.

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor of Linguistics in the educational program 6B02301

“Translation Studies”.

Qualification characteristics: the graduate must carry out written translation and interpreting in organizations engaged in foreign policy, foreign economic, scientific and cultural relations with other states; in various sectors of the economy; in the system of international tourism; in information and analytical services and agencies.

Objects of professional activity: cultural institutions, international organizations, various information and analytical services, embassies and representative offices, ministries, tourism agencies, publishing houses, translation agencies; other organizations and enterprises.

Educational program 6B01703 Foreign Language: Two Foreign Languages (English)

Forms of education: full-time, full-time accelerated educational program for holders of technical and professional college degrees, full-time accelerated educational program for holders of higher education degrees.

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor of Education in educational program 6B01703 “Foreign language: two foreign languages (English)

Qualification characteristics: a bachelor of education must be prepared for educational (pedagogical), experimental-research, organizational-managerial, social-pedagogical, educational-instructive and technological activities. In accordance with international standard requirements, a graduate must have a high level of fundamental professional training, be capable and ready for foreign language communication at an intercultural level.

Objects of professional activity: educational institutions of continuous foreign language education; primary, basic and specialized schools; special schools; secondary technical and vocational educational institutions.

Educational program 7M01701/7M01702 Foreign Language: Two Foreign Languages

Form of study: full-time.

Duration of training: 1 year, 2 years.

Degree awarded: Master of Education in educational program 7M01701 Foreign language: two foreign languages, Master of Pedagogical Sciences in educational program 7M01702 Foreign language: Two Foreign Languages

Qualification characteristics: Training of highly qualified,

competitive specialists who speak a foreign language at an advanced level, effectively carrying out educational, social-pedagogical, educational-technological, research and administrative activities, taking into account the principles of pedagogy and andragogy.

Objects of professional activity: educational organizations of primary, secondary and higher education.

Educational program 7M02301/7M02302 Translation Studies

Form of study: full-time.

Duration of training: 1 year, 2 years

Degree awarded: Master of Linguistics in the educational program 7M02301 “Translation Studies”, Master of Philology in the educational program 7M02302 “Translation Studies”

Qualification characteristics: Providing conditions for the training of highly qualified, competitive personnel who speak a foreign language at an advanced level, capable of carrying out intercultural communication and conducting effective translation, research and management activities in the field of translation, based on modern achievements of the science of translation

Objects of professional activity: industry, administrative and management sphere; sphere of culture and intercultural communication; sphere of international relations; publishing industry; media sphere; information and analytical sphere

DEPARTMENT OF PEDAGOGY AND PSYCHOLOGY

Contact information: room 222, 76 Gorky Street, Ust-Kamenogorsk, 070004, contact number: 50-28-45

Head of the department: Nurlanova Assem Nurlanovna. candidate of philological sciences.

Educational program 6B01301 Pedagogy and Methods of Primary Education

Forms of education: full-time, full-time accelerated educational program for holders of technical and professional college degrees, full-time accelerated educational program for holders of higher education degrees.

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor of Education in educational programs 5B010200, 6B01301 “Pedagogy and Methods of Primary Education.”

Qualification characteristics: a bachelor of education must be able to apply theoretical knowledge in his professional activities, have the skills to

develop and implement projects in the educational process; be competent in posing and solving pedagogical problems, contributing to improving the quality of education.

Objects of professional activity: secondary schools, small schools, gymnasiums, lyceums.

6B01701 Kazakh Language and literature

Forms of education: full-time, full-time accelerated educational program for holders of technical and professional college degrees, full-time accelerated educational program for holders of higher education degrees.

Duration of study: 4 years, 2 years, 3 years

Degree: 6B01701 Bachelor of Education on the educational program "Kazakh language and literature".

Qualification characteristics: a graduate should know the foundations of social science, the ethical and legal norms regulating relations with the environment, the historical features of the formation and development of various social structures in the territory of Kazakhstan, and the cultural history of the Kazakh people and other peoples. Must have computer typing skills, ability to store and process information used within professional activities.

Objects of professional activity: The objects of professional activity of graduates are general education secondary schools, lyceums, gymnasiums, secondary professional organizations, vocational schools, colleges..

Educational program 6B03102 Psychology

Forms of education: full-time, full-time accelerated educational program for holders of technical and professional college degrees, full-time accelerated educational program for holders of higher education degrees.

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor of Social Knowledge in the educational program 6B03102 “Psychology”.

Qualification characteristics: a graduate must have an understanding of the goals, scientific methodology, research and practical methods of professional activity of a psychologist, in accordance with the requirements for the professional competence of a psychologist; know the basic scientific and practical functions of psychology and the scope of application of psychological knowledge in various areas of life in accordance with the requirements for the educational competence of a specialist psychologist.

Objects of professional activity: preschool institutions, secondary

schools, lyceums and gymnasiums, specialized educational and training institutions, schools and colleges; research institutes and research centers; sports and creative organizations; healthcare institutions; career guidance and vocational training centers, social services, employment centers; centers for the study of public opinion and political technologies; manufacturing enterprises and business organizations; law enforcement agencies and penitentiary institutions, rehabilitation and social adaptation centers.

Educational program 6B01702 Russian language and literature

Forms of education: full-time, full-time accelerated educational program for holders of technical and professional college degrees, full-time accelerated educational program for holders of higher education degrees.

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor of Education in educational program 6B01702 “Russian language and literature”.

Qualification characteristics: a bachelor of education must be able to express his thoughts competently, logically, convincingly and clearly; have a high culture of thinking, master the methods of cognition necessary to perform professional functions; use methods and tools in basic and core disciplines in your professional activities; have the skills to independently work with literature of various profiles, acquire new knowledge using modern technologies, be competent in the field of philology and pedagogy due to fundamental knowledge in basic and core disciplines.

Objects of professional activity: secondary schools, secondary professional organizations, vocational schools, gymnasiums, lyceums, colleges.

Educational program 6B03201 Journalism

Forms of education: full-time, full-time accelerated educational program for holders of technical and professional college degrees, full-time accelerated educational program for holders of higher education degrees.

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor of Social Knowledge in the educational program 6B03201 “Journalism”.

Qualification characteristics: a bachelor of social knowledge must be able to express his thoughts competently, logically, convincingly and clearly; have a high culture of thinking, master the methods of cognition necessary to perform professional functions; use methods and tools in basic and core disciplines in your professional activities; have the skills to collect information on the topic of an editorial order or personal initiative; creating journalistic material in print, radio, television, editing various types of text,

mastering computer programs necessary to create a journalistic work; conducting interviews, conversations, conducting investigative journalism; be competent in the field of journalism due to fundamental knowledge in basic and core disciplines.

Objects of professional activity: domestic and foreign electronic and print media; domestic and foreign publishing houses and printing complexes; press services of domestic and foreign government, commercial and public organizations; public relations structures and units; advertising agencies; network information structures.

Educational program 6B03202 Archival Science and Library and Information Activity

Forms of education: full-time, full-time accelerated educational program for holders of technical and professional college degrees, full-time accelerated educational program for holders of higher education degrees.

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor of Social Knowledge in educational program 6B03202 “Archival Science and Library and Information Activity”.

Qualification characteristics: a bachelor of social knowledge must be able to express his thoughts competently, logically, convincingly and clearly; have a high culture of thinking, master the methods of cognition necessary to perform professional functions; use methods and tools in basic and core disciplines in their professional activities, critically comprehend the best practices of library and archival science, apply them in practice, study the individual psychological characteristics of readers. in order to attract more potential readers to the spiritual heritage.

Objects of professional activity: various document and information resources of society, various groups of information consumers; the market for information resources and features of its use, technologies for automated library and information processes, information security, technology for the development and operation of automated information systems; management of information and library services; acquisition and organization of funds, bibliographic activities of libraries; structural divisions and library staff.

Educational program 6B01402 Physical education and sports IP

Forms of education: full-time, full-time accelerated educational program for holders of technical and professional college degrees, full-time accelerated educational program for holders of higher education degrees.

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor of Education in educational program 6B01401 “Physical Culture and Sports”.

Qualification characteristics: a bachelor must have an understanding of the role of physical education and sports in the life and culture of society as a means of physical education, health promotion, the goals, objectives, principles, means, methods and forms of educational work in a physical education lesson, be able to methodically sound plan, monitor and manage the process of physical education, achieve high sports results, optimal physical performance and improve the body's reserve capabilities without harm to health or disruption of the body's adaptation mechanisms; carry out organizational and mass work at various levels of the physical education movement; plan the development of physical culture and sports.

Objects of professional activity: state, public, private educational organizations, preschool, school, secondary vocational educational institutions, colleges, gymnasiums, schools, children's sports schools and clubs; firms, government organizations, governing bodies of physical culture and sports activities; scientific research organizations of physical education, sports, medical and biological, developing problems of physical and mental health.

Educational Program 6B01302 Primary Education (IP)

Forms of study: full-time, full-time with an accelerated educational program based on Technical and Vocational Education (TVE), full-time with an accelerated educational program based on Higher Education (HE).
Duration of study: 4 years, 2 years, 3 years
Degree: Bachelor of Education in the educational program 6B01302 "Primary Education (IP)."

Qualification description:
A graduate of the educational program is prepared for professional activity at the primary level of general education schools of all types and kinds, small-sized schools, gymnasiums, and lyceums. The graduate possesses the knowledge, skills, abilities, and competencies necessary for teaching primary school subjects. The specialist is proficient in modern teaching methods and is capable of effectively solving pedagogical tasks.

Objects of professional activity:
General education schools, small-sized schools, gymnasiums, lyceums.
Educational program 7M01704 Kazakh language and literature
Forms of study: full-time
Duration of training: 2 years
Degree: Master of Pedagogical Sciences in educational program 7M01704

“Kazakh Language and Literature”

Qualification characteristics: training of highly qualified teaching staff in demand in the labor market, the formation of systematized knowledge in the field of scientific and humanitarian disciplines and the implementation of innovative technologies. Training undergraduates in modern philological processes and phenomena, mastering research and practical methods of analysis.

Objects of professional activity: Organizations of secondary education of all types, organizations of technical and vocational education, higher educational institutions. Scientific institutes, museums, administration, organizations of additional education, institutes for advanced training; methodological classrooms, cultural education centers, ethnic centers, research centers.

Educational program 7M01706 Russian language and literature

Forms of study: full-time

Duration of training: 2 years

Degree: Master of Pedagogical Sciences in educational program 7M01706 “Russian Language and Literature”

Qualification characteristics: training of highly qualified teaching staff in demand in the labor market. Formation of systematized knowledge in the field of scientific and humanitarian disciplines and the use of innovative technologies. Training master’s students in modern philological processes and phenomena, mastering research and practical methods of analysis

Objects of professional activity: Organizations of secondary education of all types, organizations of technical and vocational education, higher educational institutions. Scientific institutes, museums, administration, organizations of additional education, institutes for advanced training; methodological classrooms, cultural education centers, ethnic centers, research centers.

Educational Program 6B01707 Russian Language and Literature in Schools with Russian and Non-Russian Languages of Instruction (IP)

Forms of study: full-time, full-time with an accelerated educational program based on Technical and Vocational Education (TVE), full-time with an accelerated educational program based on Higher Education (HE).

Duration of study: 4 years, 2 years, 3 years

Degree: Bachelor of Education in the educational program 6B01707 "Russian Language and Literature in Schools with Russian and Non-Russian Languages of Instruction (IP)."

Qualification description:

A graduate of the educational program is prepared for professional activity in general education schools, small-sized schools, gymnasiums, and lyceums. The graduate possesses the knowledge and skills necessary for teaching Russian language and literature in classes with Russian and non-Russian languages of instruction. The specialist is proficient in modern teaching methods and is capable of effectively solving pedagogical tasks.

Objects of professional activity:

Secondary general education schools, secondary vocational institutions, professional schools, gymnasiums, lyceums, colleges.

Educational program 7M03104 Psychology

Forms of study: full-time

Duration of training: 2 years

Degree: Master of Social Sciences in educational program 7M03104 “Psychology”

Qualification characteristics: training of specialists in the field of practical and social psychology with the skills of psychological diagnostics and counseling.

Objects of professional activity: the spheres of education, healthcare, culture, sports, national defense, jurisprudence, management, social assistance to the population, as well as in public and economic organizations, administrative bodies, research and consulting organizations providing psychological services to individuals and organizations.